

PART III. SCHOOL AND COMMUNITY ACTIVITIES

SCHOOL/COMMUNITY ACTIVITY

DATES

SPECIAL AWARDS/HONORS

If unable to participate, state reason(s): _____

PART IV. UNUSUAL FAMILY AND/OR PERSONAL CIRCUMSTANCES

PART V. AWARDS AND WORK RELATED CERTIFICATIONS

If necessary, use a separate sheet of paper to complete any of the above sections and clearly label.

In submitting this application, I certify that the information provided is complete and accurate to the best of my knowledge. Falsification of information may result in termination of any scholarship granted to me.

Applicant's Signature: _____

Dated: _____

PART VI. WRITTEN ESSAY: Do this on a separate sheet of paper and include with this form in your folder. Make sure you sign and date your essay. See the instruction sheet for information on the essay.

PART VII. OPTIONAL COMMUNITY SERVICE PROJECT: Points will be awarded for your involvement in either of the following activities:

- A. *Work As A Volunteer at the **NORTH COUNTRY GOES GREEN IRISH FESTIVAL** in March:* Applicant must fill out the verification form that shows the number of hours served and the type of service provided. Verification form must be included with your application and may include past years of service. Points will be awarded based upon the number of hours volunteered and type of service(s) provided. Fill out the form on this page if this option is completed.

**Volunteer Service at the NORTH COUNTRY GOES GREEN IRISH FESTIVAL
Verification of Service Form**

This is to certify that _____ has completed _____ hours of service for the
(PRINTED NAME)

Irish Festival on the following date(s): _____ by providing the

Following service(s): _____

Signed By: _____ Dated: _____

- B. *Community Service Project:* Plan and/or volunteer for a program that benefits your community. If you choose to do this activity on the bottom of this sheet give a full description of the service provided and how it was carried out. Make sure you include the number of hours put into the service and any supplemental items that show what was done (Pictures are always great!) – Also, have someone sign your description verifying your service.

Signed By: _____ Dated: _____

PART VIII. ATTENDANCE RECORD: Only For High School Senior applicants.

PART IX. HIGH ASCHOOL OR TECHNICAL SCHOOL TRANSCRIPT: In a sealed envelope.

Signed By: _____ Dated: _____



**J. RICHARD GAFFNEY AND WILLIAM K. ARCHER
CTE (CAREER AND TECHNICAL EDUCATION) SCHOLARSHIP APPLICATION FORM**

PART X. LETTER OF RECOMMENDATION AND STUDENT'S APPRAISAL

Please, complete the information in the chart below and include it with your letter of recommendation in a sealed envelope. When completed please give to the applicant to include with their application form. Thank you for taking the time to help this applicant.

APPLICANT'S NAME: _____

ASSESSMENT – Place an "X" over the choice you wish to make in regards to this applicant

The applicant's choice of post-secondary education is	Extremely Appropriate	Very Appropriate	Moderately Appropriate	Inappropriate
The applicant's achievements reflect his/her ability	Extremely Well	Very Well	Moderately Well	Not Well
The applicant's ability to set realistic and attainable goals	Excellent	Good	Fair	Poor
The quality of the applicant's commitment to school and community	Excellent	Good	Fair	Poor
The applicant is able to seek, find and use learning resources	Extremely Well	Very Well	Moderately Well	Not Well
The applicant demonstrates curiosity and initiative	Extremely Well	Very Well	Moderately Well	Not Well
The applicant demonstrates good problem-solving skills, follows through and completes tasks	Extremely Well	Very Well	Moderately Well	Not Well
The applicant's respect for self and others	Excellent	Good	Fair	Poor
Attendance record in CTE courses*	Excellent	Good	Fair	Poor

*Number of Days Missed: _____ out of: _____ (Include days to date for this year)

Appraiser's Signature: _____

Appraiser's Title: _____

Telephone Number: _____

Date Completed: _____

If you have any questions, please contact:

**MARY ROSE WARNECK
36173 NYS ROUTE 12E
CLAYTON NY 13624
Phone: (315) 654-5077
Email: roro@gisco.net**



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INSTRUCTION SHEET

Please, follow the instructions given for completing each part of the application form as listed below. Following these instructions is taken into consideration in the rating of the scholarship application. Type, Word Process, or Neatly Print in Blue or Black Ink all parts of the application. If more space is needed in completing any part of the application make **sure your name is on every extra sheet** submitted.

PART I. APPLICANT INFORMATION – Fill out all information requested.

PART II. WORK EXPERIENCE – List all work experience(s) you have had in the **past four years**. Make sure you include work experience for which you may have not received compensation but did on a regular basis. Examples of this might be: Babysitting for younger family member, farm chores, etc. If you are enrolled in a work study program or served in any work related internships make sure to include a letter from your employer stating the job you did for them. If unable to gain any work experiences in the past two years please explain why.

PART III. SCHOOL AND COMMUNITY ACTIVITIES – List any school and/or community activities you have participated in over the **past four years**. If you have been a committee chairperson, officer in an organization, and/or team captain, make sure to note this. If unable to participate in any extracurricular activities, please give reasons.

PART IV. UNUSUAL FAMILY AND/OR PERSONAL CIRCUMSTANCES – List any unusual family or personal circumstances you feel warrant the attention of the committee that will be evaluating your application.

PART V. AWARDS AND WORK RELATED CERTIFICATIONS – List all awards you have received in the **past four years**. These could include such things as National Technical Honor Society; Perfect Attendance Awards; Letters of Acceptance into a program of higher learning, etc. Also, list any certifications you have received such as: CPR, OSHA, etc.

PART VI. WRITTEN ESSAY – On a separate sheet of paper, please write an essay (**Typed or Word Processed**) of no more than 200 words on what your goals for the future are and your planned area of study beyond high school. Also, explain why the *North Country Goes Green Irish Festival* should invest in your future plans.

PART VII. OPTIONAL COMMUNITY SERVICE PROJECT – If you complete one of the optional community service projects listed you may be able to have extra points added to your evaluation sheet.

PART VIII. ATTENDANCE RECORD – Have your BOCES Guidance Counselor submit your attendance record for your Vocational program. Students already enrolled in an advanced technical program beyond High School do not need to complete this part.

PART IX. HIGH SCHOOL OR TECHNICAL SCHOOL TRANSCRIPT – Ask your High School Guidance Counselor or College office for a copy of your transcript. If you are currently enrolled in an Advanced Technical school please, include your grades. Please, have them place these items into a sealed envelope that is signed across the seal.

PART X. LETTER OF RECOMMENDATION AND STUDENT'S APPRAISAL – Select someone, not a family member, to write a letter of recommendation and fill out the applicant appraisal form on your behalf. Have the individual who writes your letter of recommendation and completes your appraisal form place them in an envelope, seal it, sign across the seal and return it to you. Make sure you place this in your folder when you turn in your application.

WHEN ALL PARTS ARE COMPLETED, PLACE INTO A POCKETED FOLDER ALONG WITH THE CHECKLIST POSTED ON PAGE 6 AND YOUR ENVELOPE WITH YOUR LETTER OF RECOMMENDATION AND APPRAISAL.



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CHECKLIST

When all items and parts are completed for your application, please use and enclose this checklist in a pocketed folder (Do NOT staple or punch holes in the application or any other additional sheets included with your application) – All pages are to be placed loose in the pockets of the folder in proper order.

- _____ 1. All pages are typewritten, word processed from a computer or neatly printed in blue or black ink.
- _____ 2. Completed Pages 1 and 2 of the application are signed and dated.
- _____ 3. Include your essay in typed or computer format with your application and with your name in the upper right-hand corner.
- _____ 4. Include your Letter of Recommendation and Student's Appraisal in a sealed envelope (Include any letters from employers or work study programs).
- _____ 5. Include your High School or Technical School transcript from your Guidance Counselor or Advisor in a sealed envelope – Also, have them include your attendance record.
- _____ 6. Make sure that your name is on all pages submitted.
- _____ 7. Proof read your application and essays for spelling and grammar.
- _____ 8. Make sure that all parts of Parts I-X are completed according to the instructions.
- _____ 9. Submit this checklist with the completed application.
- _____ 10. Place all items in a pocketed folder (No punch holes or staples in any sheets).
- _____ 11. Your completed folder must be received by March 30th to:

**MARY ROSE WARNECK
36173 NYS ROUTE 12E
CLAYTON, NY 13624**

If you have any questions you may contact Mary Rose Warneck at:

**Phone: (315) 654-5077
Email: roro@gisco.net**